

July 1, 2016  
Kimio HANAWA  
Director of Institute for Excellence in Higher Education  
Tohoku University

### **Job Announcement**

To whom it may concern;

TOHOKU UNIVERSITY works to strengthen the Global Leadership Program and foster and promote globalized human resources. Institute for Excellence in Higher Education, Center for Culture and Language Education, TOHOKU UNIVERSITY seeks candidates to teach English courses as described below. The appointed candidates are expected to teach general and practical English courses in the General Education Program. Please inform your institute's officials regarding our candidate search information. All qualified applicants are encouraged to apply. Tohoku University is committed to the promotion of gender equality.

1. Department: Institute for Excellence in Higher Education, Center for Culture and Language Education. (Address: 41 Kawauchi, Aoba-ku, Sendai City, Miyagi Prefecture)
2. Position: Two Senior Assistant Professors (Lecturer)
3. Research Field: English Education
4. Job Responsibility: Teaching English courses and developing English educational programs at the University level
  - 1) Eight 90 minutes' English classes per week
  - 2) Development of an English educational program  
e.g., Academic writing course, e-learning curriculum development
  - 3) Additional work in the Center for Culture and Language Education
5. Qualifications:
  - 1) Ph.D. or its equivalent is required  
TESOL, TEFL certification is preferred
  - 2) Experience in teaching English at the university level
  - 3) Other: Native speaker of English (without regard to country of origin)  
High level Japanese language proficiency is preferred  
An eagerness to take a leadership role in university language education
6. Term of position: Initial contract is for 5 years. During the first five years, based on an evaluation of performance, a tenured position is possible. If a tenured position is deemed not possible at that time, the contract may be renewed for an additional three years, after which a final evaluation will be made to determine if a tenured position is possible.
7. Salary: Tohoku University's pay scale is applied.
8. Starting Date: On or about April 1, 2017
9. Application Materials: Candidates should submit the following set of documents:
  - 1) A Curriculum Vitae (with education, employment history and a photo)
  - 2) A list of educational and academic achievements
  - 3) Reprints of three main papers or books in the list (with summaries of the papers or books,

approximately 500 letters in Japanese or 300 words in English for each)

- 4) A summary of your research and educational activities (not more than 2 pages in Japanese or English)
- 5) A written statement of your philosophy and approach to teaching English at Japanese universities (not more than 2 pages in Japanese or English)
- 6) Two letters of recommendation

10. Application Due Date: September 26 (Mon), 2016

11. Interview: Final candidates will be interviewed (required to visit Tohoku University at their own expense). Candidates from overseas may be interviewed by Internet.

12. Contact:

- 1) For queries about the positions, please contact Prof. Yoshio Kitahara, Institute for Excellence in Higher Education, Center for Culture and Language Education  
E-mail: [kitahara\\*m.tohoku.ac.jp](mailto:kitahara*m.tohoku.ac.jp)
- 2) **Send Application Materials To:**  
Educational Affairs Section in Education and Student Services Division, Tohoku University, 41 Kawauchi, Aoba-ku, Sendai City Miyagi Prefecture 980-8576,  
Tel: 022-795-7537 E-mail: [iehe-kobo\\*grp.tohoku.ac.jp](mailto:iehe-kobo*grp.tohoku.ac.jp)  
(Replace \* with @ when e-mailing)

13. Application method:

Applicants should submit the application materials by post, using the following address:  
c/o Institute for Excellence in Higher Education, Tohoku University, 41 Kawauchi, Aoba-ku,  
Sendai City Miyagi Prefecture 980-8576, Japan.

Please make sure to send the application via registered mail or EMS indicating clearly on the envelope that you are applying for the “English Lecturer Position (CLE-E3)”. Note that application materials will not be returned.