

National University Corporation Tohoku University
Institute for Excellence in Higher Education
Call for Applicants

To whom it may concern:

The Institute for Excellence in Higher Education, Center for Culture and Language Education at TOHOKU UNIVERSITY, is currently seeking candidates to teach English courses as outlined below. Kindly inform the officials at your institute about our candidate search information.

1. Affiliation: Institute for Excellence in Higher Education, Center for Culture and Language Education
2. Number of Vacancies and Job Title: One, Professor
3. Research Field: English language education and its related disciplines
4. Responsibilities: The successful candidate will be involved in actively promoting English language education reform, leading the English language teaching staff in the Center for Culture and Language Education, and teaching English courses. They will also be involved in:
 - (1) Research on and practice of English language education at a university level
 - (2) Development of English language educational programs
 - (3) Additional work in the Center for Culture and Language Education and the Institute for Excellence in Higher Education
5. Required Qualifications and Conditions:
 - (1) Ph.D. or its equivalent is required.
 - (2) Extensive experience in teaching English language at a university level
 - (3) Other:
 - a) Candidates must have necessary educational experience and research achievements for carrying out the responsibilities described above and also have the eagerness and ability to take a leadership role in English language education reform.
 - b) High-level Japanese language proficiency is highly preferred, regardless of country of origin.
6. Starting Date: September 1, 2024, or the earliest possible date
7. Salary and Benefits:

- (1) Salary: to be determined in accordance with Tohoku University's employment regulations.
For those with 20 years of research and educational experience after obtaining their doctoral degree: Approximately 9,000,000 JPY per year.
Allowances for transport, housing, and dependents may be provided depending on circumstances.
- (2) Employment status: Full Time
- (3) Term of office: Tenured
- (4) Hours: The discretionary labor system for professional work shall apply.
Flexible working schedule: The standard working hours are 8:30 to 17:15, but the actual working hours are at the discretion of each employee.
- (5) Holidays: Saturdays, Sundays, National Holidays, New Year's Holidays (Dec. 29 - Jan. 3)
- (6) Insurance: Admission into the MEXT Mutual Aid Association; provision of unemployment insurance and worker's accident insurance

8. Application Materials:

- (1) Curriculum Vitae (with photograph attached) (prescribed form)
The form can be downloaded from the website:
https://c.bureau.tohoku.ac.jp/jinji-top/external/resume_cv/
- (2) List of your research achievements (books, research papers, presentations, etc.)
- (3) List of your educational achievements (the subjects you taught, the number of hours taught for each subject, the levels that were taught, etc.)
- (4) Reprints of three major research papers selected from the list (2) above (with summaries of the papers, around 300 letters in Japanese or around 200 words in English for each paper)
- (5) Summary of your past educational and research achievements (around 2,000 letters in Japanese or around 1,500 words in English)
- (6) Written statement of your philosophy and approach to teaching English language at Tohoku University (around 2,000 letters in Japanese or around 1,500 words in English)
- (7) One letter of recommendation
- (8) The name, affiliation, and contact information of an additional individual who can provide insight into your qualifications, separate from the recommender mentioned in item (7).

9. Application Deadline:

The application materials must arrive by 23:59 (JST) on May 7 (Tue), 2024

10. Interview:

Shortlisted candidates will be invited for interviews at Tohoku University, with travel expenses to be covered by the candidates. Overseas candidates may opt for online interviews.

11. Address to which the application materials should be sent:

- By e-mail: iehe-kobo*grp.tohoku.ac.jp

(Replace * with @ in the e-mail address above when sending the materials by e-mail)

- Applicants are required to submit the materials listed above in PDF format with a password attached.
- The password must be provided by separate e-mail.
- Indicate “CLC2024-E1” in the subject field.
- Recommendation letters must be sent directly to the designated email address by the recommender, separately from the other application materials.
- The materials submitted cannot be returned.

12. Contact Details:

- For queries about the positions, please contact Prof. Yoshio Kitahara, Institute for Excellence in Higher Education, Center for Culture and Language Education.

E-mail: yoshio.kitahara.c2*tohoku.ac.jp

(Replace * with @ in the e-mail address above when e-mailing)

- Application Materials Addressee:

c/o Educational Affairs Section in Education and Student Services Division, Tohoku University

41 Kawauchi, Aoba-ku, Sendai City Miyagi Prefecture 980-8576, Japan

Tel: 022-795-7537

E-mail: iehe-kobo*grp.tohoku.ac.jp

(Replace * with @ in the e-mail address above when e-mailing)

13. Additional Information:

- Tohoku University promotes activities to increase Diversity, Equity, and Inclusion (DEI) and encourages people of varied talents from all backgrounds to apply for positions at the university.

Tohoku University's website about the DEI Declaration is here:

<http://tumug.tohoku.ac.jp/dei/>

- Pursuant to Article 8 of the Act on Securing, Etc. of Equal Opportunity and Treatment between Men and Women in Employment, Tohoku University shall, as a measure for increasing the presence of women among the academic staff, prioritize the hiring of women deemed qualified for each job opening, based on impartial evaluation.
- Tohoku University has published 'Tohoku University-Live as Who You Are-Guidelines for Gender and Sexual Diversity' to provide explanations and details of how those at the university should respond with respect to diverse sexuality. The purpose of the guidelines is to create an environment in which all students, faculty, and staff respect diverse sexuality in their academic, research, and professional activities. Please see the Tohoku University Center for Gender Equality Promotion website:

<https://dei.tohoku.ac.jp/vision/about/>

- Tohoku University has the largest on-campus childcare system of all Japanese national

universities. This network comprises three nurseries: Kawauchi Keyaki Nursery school (capacity: 22) and Aobayama Midori Nursery school (116), both open to all university employees, as well as Hoshinoko Nursery school (120), which is open to employees working at Tohoku University Hospital. In addition, Tohoku University Hospital runs a childcare room for mildly ill and convalescent children which is available to all university employees.

- See the following website for information on these and other programs that Tohoku University runs to assist work-life balance, to support researchers, and to advance gender equality, including measures to promote childcare leave among male employees.

Tohoku University Center for Gender Equality Promotion website:

https://dei.tohoku.ac.jp/vision/consulting/for_family/

Human Resources and Planning Department website:

<https://c.bureau.tohoku.ac.jp/jinji-top/external/a-4-kosodate/>